



**Embellished Activewear
Standards Initiatives**

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(EASI)**

**File Naming Convention Standard
Version 3.0**

Adopted 5/19/2009



Embellished Activewear Standards Initiatives (EASI) File Naming Convention Standard Version 3.0

Adopted as of May 19, 2009

The EASI Standards File Naming Convention Standard for use with the file names of the standard business documents exchanged between trading partners. The adopted File Naming Convention Standard is as follows:

File Naming Convention:

Document Type_ Company ID_ Interchange ID.txt

- The File Name will be defined as numeric. The only non-numeric characters will be the underscore symbol “_” and the File Extension “.txt”. All other characters will be numeric.
- The Document Type will be one of the following:
 - 810 - Invoice (Uses GTIN)
 - 820 - Payment Remittance Advice
 - 832 - Product Descriptor Data Base (PDD)
 - 846 - Inventory Status
 - 850 - Purchase Order (Uses GTIN)
 - 852 - Point of Sale File (Uses GTIN)
 - 855 - Purchase Order Acknowledgement
 - 856 - Advanced Shipping Notice (ASN)
 - 870 - Order Status/Expected Available To Ship Dates
 - 889 - Special Event promotional pricing - Count
 - 890 - Special Event Promotional Pricing - Recount
 - 940 - Direct Ship Purchase Order
 - 945 - Shipment Confirmation
 - 997 - Functional Acknowledgement

NOTE: Document Types may be added or removed at a later time, as required.



- The Company ID is the sender's unique nine-digit DUNS number assigned by Dun and Bradstreet.
- The **Interchange ID** is the unique fifteen-digit tracking number from the routing envelope assigned by the sender.
- The File Extension (suffix) is defined as “.txt” in lowercase only.

An underscore “_” will be used as a separator between the fields – Document Type, Company ID, and the Interchange ID.

Example:

850_878751106_00000000003945.txt

- Where “850” indicates the file contains one or more purchase orders.
- Where “878751106” represents the sender organization's unique nine-digit DUN's number assigned by Dun and Bradstreet.
- Where “00000000003945” is the unique fifteen-digit tracking number assigned by the sender within the routing envelope.

Changes

5/19/09 v3.0 Defined filename contents as numeric only with underscores and lowercase “.txt.” extension.

5/19/09 v3.0 Defined Interchange ID as 15 digits in length.