Minutes of the 2021 EASI Annual Meeting

Virtual Meeting via Webex

October 7, 2021

Annual Financial Report

Prior to the EASI Annual Meeting, Marvin Yoshizumi and Rob Smith reviewed the monthly checking account statements and financial reports since the 2020 Annual Meeting, as documented by the Treasurer, Michael Sutton. Marvin and Rob examined the records presented and found no irregularities or discrepancies with the accuracy of the books and reporting. They both signed a document attesting to this fact.

**General Session**

The Annual EASI Meeting commenced at 1:30pm EST with a welcoming statement from the Executive Chairperson, Marvin Yoshizumi.

Secretary/Treasurer, Michael Sutton, then reviewed the Anti-Trust Guidelines and requested attendees identify themselves, the company they are representing and if they are the voting member representing their company. Michael thanked everyone for attending the virtual meeting.

Virtual meeting attendance as follows:

**Attendee - Company**

Marvin Yoshizumi – American T-Shirt Co. (Voting representative)

Beth Villa – Big Accessories (Voting representative)

Debby Krissinger - Alphabroder (Voting representative)

Jim Beale – S&S Activewear (Voting representative)

Joelle Hotte – FDM4 (Voting representative)

Michael Roberts – Gildan (Voting representative)

Rob Smith – L.A.T. Sportswear (Voting representative)

Wade Williams – Order My Gear (Voting representative)

Derek Clark – Fruit of the Loom (Voting representative)

Diane Priebe – Gildan

Anuradha Ravi – Hanes

Alejandro Hernandez

Mike Cutsey – FDM4

Keith Schneider – Alphabroder

Michael Sutton – Hanesbrands (Voting representative)

Following the roll call and designation of Voting Representatives, Michael Sutton presented the 2020-2021 Financial Summary. Michael explained the financial report covered the time period beginning Nov 1, 2020 through September 30, 2021. After presenting the financials and ending balance, Michael spoke to the importance of donations and meeting fees, noting these donations enable EASI to cover shared expenses with FDM4 in holding Annual Meetings each year.

Marvin Yoshizumi confirmed he and Rob Smith reviewed and confirmed the monthly checking account statements and financial reports, as documented and presented by the Treasurer, Michael Sutton. Marvin stated they found no irregularities or discrepancies with the accuracy and reporting. Also noting they both signed a document attesting to this fact.

2020 Meeting Minutes were voted on and approved by the voting members.

**Elections**

Elections were held for the fulfillment of roles of Treasurer/Secretary, Technical Advisor and At-Large Committee Members to partake in Steering Committee meetings.

Elections were unanimous. Elected roles are as follows:

Treasurer/Secretary: Michael Sutton (Hanesbrands Inc.)

Technical Advisor: Bryan Moore (FDM4)

At-Large Members: Tracie Hopkins (Alphabroder), Beth Villa (Big Accessories), Jim Beale (S&S Activewear), Debby Krissinger (Alphabroder), Michael Roberts (Gildan), Heather Jenkins (Fruit of the Loom)

**Technical Committee Presentation**

Lead by Jon Clarke, Tech committee member

The topics covered during the Technical Committee presentation were:

* EASI Website
  + New Standards Available
    - 832 v9.0
    - 846 v4.0
    - 867 v1.0
    - 940 v4.1
  + Sample Files – all current versions
  + Donation Information and Online Payment Option
  + Compliance Matrix & Compliance Testing Site – all current versions
* New Business
  + Duplicate GTIN usage – **Clarifications Accepted**. Details provided: <https://www.easistandards.com/productid-gtin>
  + EASI Cheat Sheet
  + Decoration Handling
  + FTP Sunset – SFTP Compliance **(FTP sunset date 12/31/22 Approved)**
  + EASI Webinar Scheduling and Communication
  + EASI Trading Partner (Tabled)
  + EASI Email Standard – **Adopted.**
    - EASI@<trading partner email domain>
  + 870 Order Status v2.0 **(ADOPTED)**
  + 888 Item Maintenance/Change Discussion
* Web Services/EASI API
  + Infrastructure
  + 846 Inventory Status
  + 850 (940 Capable)
  + 856/870 Order Status
* Open Discussion
  + RFID Discussion
* Task for 2021-2022
  + Cheat Sheet on Website
  + Newly Approved Standard Publication and Sample Files
  + Web Services/API Sub-Committee
  + Webinar/Q&A Open Call
  + Questions

Mike Cutsey suggested the group should receive recommendations for topics to discuss at the Technical Committee meeting. Joelle responded that the Technical Committee will have working meetings throughout the year to discuss all topics.

**Conclusion**

Marvin discussed proposed 2022 Annual Meeting locations (West coast destinations). Las Vegas, Nevada was discussed. Location was not decided upon, opting to evaluate COVID conditions/restrictions nearer to the time of the meeting.