Minutes of the 2022 EASI Annual Meeting
Las Vegas, Nevada
October 7, 2022

Annual Financial Report

Prior to the EASI Annual Meeting, Marvin Yoshizumi and Rob Smith reviewed the monthly checking account statements and financial reports since the 2021 Annual Meeting, as documented by the Treasurer, Michael Sutton. Marvin and Rob examined the records presented and found no irregularities or discrepancies with the accuracy of the books and reporting. They both signed a document attesting to this fact.

General Session

The Annual EASI Meeting commenced at 10:00am, local time, with a welcoming statement from the Executive Chairperson, Marvin Yoshizumi. Marvin requested attendees identify themselves, the company they are representing and if they are the voting member representing their company.

Meeting attendance as follows:

Company	Attendee
Alphabroder	Keith Schneider
American T-Shirt Co.	Marvin Yoshizumi
Atlantic Coast Cotton	Mitch Glitter
Atlantic Coast Cotton	Carlos Jurado
Bella Canvas	Jon Clarke
Bella Canvas	Andrew Beattie
Bella Canvas	Joanne Medaglia
Big Accessories	Beth Villa
Color Tone	Sean Burkholder
FDM4	Mike Cutsey
FDM4	Joelle Hotte
FDM4	Bryan Moore
Fruit of the Loom	Heather Jenkins
HanesBrands	Michael Sutton
HanesBrands	Anuradha (Anu) Ravi
LAT Apparel	Rob Smith
One Stop Inc.	Will Carroll
S&S Activewear	Betsy Burton

Marvin distributed an EASI Conference Acronyms/Terminology A-to-Z Cheat Sheet. This is to help with understanding all the acronyms and terminology used by EASI.

Secretary/Treasurer, Michael Sutton, then reviewed the Anti-Trust Guidelines and Michael thanked everyone for attending the meeting.

Following the roll call and designation of Voting Representatives (one per attending company), Michael Sutton presented the 2021-2022 Financial Summary. Michael explained the financial report covered the period beginning Oct 1, 2021, through September 30, 2022. After presenting the financials and ending balance, Michael spoke to the importance of donations and meeting fees, noting these donations enable EASI to cover shared expenses with FDM4 in holding Annual Meetings each year.

Marvin Yoshizumi confirmed he and Rob Smith reviewed and confirmed the monthly checking account statements and financial reports, as documented and presented by the Treasurer, Michael Sutton. Marvin stated they found no irregularities or discrepancies with the accuracy and reporting and note they signed a document attesting to this fact.

2021 Meeting Minutes were voted on and approved by the voting members.

Elections

Elections were held for the fulfillment of roles of Vice Chairperson, Treasurer/Secretary and At-Large Committee Members to partake in Steering Committee meetings.

Elections were unanimous. Elected roles are as follows:

Vice Chairperson:	Diana Priebe (Gildan)
Treasurer/Secretary:	Jeremy Wingo (LAT Apparel)
At-Large Members:	Marvin Yoshizumi (American T-Shirt Co.)
	Michael Sutton (Hanesbrands)
	Anu Ravi (Hanesbrands)
	Keith Schneider (alphabroder)
	Betsy Burton (S&S Activewear)

Technical Committee Presentation
Lead by Bryan Moore, Technical Committee chair

The topics covered during the Technical Committee presentation were:

AGENDA
- SFTP
- Tasks for 2022-2023
- API Discussion
- Open Discussion

Technical Committee Presentation:

- FTP Sunset Date Proposal – Jan 2023
  - SFTP adopted as recommended communication method in 2019
  - Unsecured FTP communications are a serious security risk
- Decoration Handling
  - API only – defer to 2023 after core API is in production
  - Cross referencing is a challenge
    - Do this better than Promo Standards
      - Need an actual agreed upon list of xrefs that must be used in the API
      - Endpoint to pull the xrefs (i.e., EMB=Embroidery, LC=Left Chest)
      - Color xrefs as well – use an existing standard
- API Topics
  - Rest/Json
  - API Documentation
  - Security
  - Sandbox and Production
  - Beta Testers? Bella|Canvas and FDM4
- API – Cheat sheet
  - What is an API?
    - An API (Application Programming Interface) serves as a middleware that lets you channel data between software products.
    - You can use it to define requests that have been made, handle business logic, and manage data formats that should be used and the conventions to adhere to when building software products.
    - Types of APIs (There are three main types of APIs)
      - Private
      - Public/Partner
      - External
  - Representational State Transfer (REST)
    - REST is a style of architecture that provides standards on the web between computer systems which makes communication flow easier within applications.
    - REST APIs are stateless and can be used for separation of concerns between the client and server.
    - JSON or XML
  - Service Object Access Protocol (SOAP)
    - According to the Definition by Microsoft, SOAP is a lightweight protocol for exchanging structured information in a decentralized, distributed environment.
    - This contains rules guiding requests and responses sent from web applications using XML between systems through Hypertext Transfer Protocol (HTTP).

- SOAP = Bad & Old
- REST = Good
- API
  - REST/Json based API
  - EASI Compliant
  - Security – JWT Tokens
    - Customer access via B2B website – request app login credentials (for FDM4 installs)

- Endpoints:
  - Order
  - Inventory
    - Simple GTIN & Complex "846"
  - Order Status
  - Shipment Notice
  - Invoice
  - Product Data
- Order
  - Based on 850 v4.0
  - Support for dropships
- Inventory
  - Simple – Lightweight GTIN array payload and response
    - Why? – Fast access to real time inventory
    - Where? – Check stock screen, product page on website, PO Entry
  - Complex – Based on 846 v4.0 – Can return full inventory
    - How? – Paged
    - Why? – Get updated inventory 2-3 times per day
    - Where? – ERP – Traditional "846"
    - When? – Less often since we can leverage real time
- Order Status
  - Based on 870 v1.0
  - Similar to Inventory – Simple (one order) vs complex (full data)
- Shipment Notice (ASN)
  - Based on 856 v7.0
- Invoice
  - Based on 810 v2.0
- Product (PDD)
  - Based on 832 v9.0
- Architecture
  - Node; PostgreSQL; swagger; redis; docker; JSON Web Token

Conclusion

Marvin discussed proposed 2023 Annual Meeting locations. Locations discussed: Hawaii, Bahamas (with all inclusive hotels to reduce cost), Texas (Austin, Dallas), Miami, Kansas City.

Updated At-Large Members

Joelle Hotte (FDM4)
Beth Villa (Big Accessories)
Debby Krissinger (Alphabroder)
Michael Roberts (Gildan)
Jon Clarke (Bella)
Heather Jenkins (Fruit of the Loom)
Diana Priebe (Gildan)
Bryan Moore (FDM4)
Betsy Burton (S&S Activewear)
Marvin Yoshizumi (American T-Shirt)
Michael Sutton (Hanes)
Keith Schneider (Alphabroder)
Jeremy Wingo (LAT)

Updated Technical Committee Members
Bryan Moore (FDM4 – Systems) – Technical Chair
Andrew Beattie (Bella+Canvas – Manufacturer)
Andrew Winger (Winger Technologies – Systems)
Betsy Burton (S&S – Distributor)
Brian Beale (Timesaver – Systems)
Debby Krissinger (alphabroder – Distributor)
Diana Priebe (Gildan – Manufacturer)
Joelle Hotte (FDM4 - Systems)
Jon Clarke (Bella+Canvas – Manufacturer)
Keith Schneider (alphabroder – Distributor)
Michael Roberts (Gildan – Manufacturer)
Mike Cutsey (FDM4 – Systems)
Rob Smith (LAT Apparel – Manufacturer)
Thomas Hasty (Staton – Distributor)
Tracey Mottley (Gildan – Manufacturer)
Wade Williams (Ordermygear - Systems)
Anuradha (Anu) Ravi (Hanes)
Will Carroll (One Stop Inc)
Dave Gmys (Fruit of the Loom) – *Submitted request after Conference.*